

2017 COMMUNICATIONS SCHEDULE

Branches

NB: Branch mailing documents on the website (currently <http://www.rscds.org/membership/branch-mailings>) can be viewed by **all** members.

Affiliated Groups

Headquarters members

AGM delegates

Scottish Country Dancer

Additionally, information is regularly made available to members via other pages on the website, www.rscds.org, particularly the News section, and via our Facebook page at: <http://www.facebook.com/RSCDS>.

Schedule

The list on the following page indicates items that we know about at this point in time (January); more items may be added to each mailing as the year's activities progress, and additional ad hoc communications may also occur.

MONTH	DAY	MAILING TO	CONTENTS
January	27 th	Branch Secretaries	<ul style="list-style-type: none"> ▫ Communications schedule 2017 (<i>i.e. this document</i>) ▫ AGM 2017 schedule of dates & deadlines ▫ AGM 2016 minutes ▫ Board & Committee meetings schedule 2017 ▫ Note of subscription rates for 2017-18 ▫ Info re Winter, Spring Fling & Summer Schools 2017
January	27 th	Affiliated Groups	<ul style="list-style-type: none"> ▫ Communications schedule 2017 (<i>i.e. this document</i>) ▫ AGM 2016 minutes ▫ Note of subscription rates for 2017-18 ▫ Info re Winter, Spring Fling & Summer Schools 2017
March	10 th	Branch Secretaries	<ul style="list-style-type: none"> ▫ Branch secretary form ▫ Branch annual report form ▫ Membership cards (TBC) ▫ Notes for Branch Secretaries and Treasurers ▫ Board & Committees update #1 ▫ Reminder re JMMF, app form & procedure
April			<ul style="list-style-type: none"> ▫ <i>Scottish Country Dancer</i>, issue 24
April	28 th	Affiliated Groups	<ul style="list-style-type: none"> ▫ Affiliation renewal + update letter ▫ Summer School 2017 info ▫ AGM/Conference Weekend 2017 info ▫ Board & Committees update #1
April	28 th	Branch Secretaries	<ul style="list-style-type: none"> ▫ AGM/Conference Weekend 2017 info ▫ Info re AGM arrangements for delegates, proxies, elections and voting ▫ Nomination forms for election to management posts
May	5 th	Headquarters Members	<ul style="list-style-type: none"> ▫ HQ membership renewals & info letter (inc elections, products update, Summer School info, AGM/Conf Weekend info)
July	7 th	Branch Secretaries	<ul style="list-style-type: none"> ▫ Trustees' Annual Report & Accounts for 2017-18 ▫ General Fund Budget 2017-18 ▫ Board & Committees update #2
July	7 th	Affiliated Groups	<ul style="list-style-type: none"> ▫ AGM/Conference Weekend Booking Info ▫ Submit content (<i>i.e. photos, summary of activities, etc.</i>) ▫ Spring Fling Wrap-up ▫ New Products ▫ Board & Committees update #2
August	25 th	Branch Secretaries	<ul style="list-style-type: none"> ▫ Draft AGM 2017 Agenda & papers ▫ Scroll nomination form
September	29 th	Branch Secretaries	<ul style="list-style-type: none"> ▫ Profiles of nominees for election ▫ Voting papers ▫ Board & Committees update #3 ▫ Summer School scholarship application info & form
October			<ul style="list-style-type: none"> ▫ <i>Scottish Country Dancer</i>, issue 25
October	13 th	Branch Secretaries	<ul style="list-style-type: none"> ▫ Final AGM 2017 Agenda & remaining papers ▫ Info on Scots Traditional Music Awards 2017
October	27 th	Affiliated Groups	<ul style="list-style-type: none"> ▫ Annual Review 2017 ▫ Info on Scots Traditional Music Awards 2017 ▫ Info on Spring Fling 2018, Summer School 2018 and Global Youth Week 2018
October	13 th	AGM delegates	<ul style="list-style-type: none"> ▫ Final AGM 2017 Agenda & papers, inc Annual Report and Accounts ▫ Annual Review 2017

December	15 th	Branch Secretaries	<ul style="list-style-type: none"> ▫ AGM 2017 Minutes & Annual Conference reports ▫ Annual Review 2017 ▫ Summer School 2018 application info ▫ Spring Fling 2018 application info ▫ Info & guidelines re Management Board contacts ▫ Board & Committees update #4
December	15 th	Affiliated Groups	<ul style="list-style-type: none"> ▫ Info re Winter, Spring Fling & Summer Schools 2018 ▫ Annual Review 2017

THE RSCDS NEWSLETTER WILL BE DELIVERED ON A MONTHLY BASIS TO ALL MEMBERS WHO HAVE REGISTERED TO RECEIVE IT AND WILL INCLUDE HEADQUARTER NEWS/UPDATES AND BRANCH EVENTS

FOR GUIDELINES ON HOW TO SUBMIT A BRANCH EVENT PLEASE GET IN TOUCH WITH MICHAEL GREENWOOD: MIKE.GREENWOOD@RSCDS.ORG