



To: Branch Secretaries & Delegates

September 2017

Dear Branch Secretary and Delegate,

Additional important information for you and your members:

RSCDS AGM 2017

If you plan on attending the 2017 AGM please note that bookings are still available but are filling up quickly, so please get in touch with Headquarters as soon as possible to book tickets or sign up for classes. Don't forget that there is also a Teaching Conference on Friday 3rd November, which is open to anyone interested in or involved with teaching SCD. For more information please get in touch with Moira Thomson: moira.thomson@rscds.org. Additionally, please check the website for more information and a detailed schedule for the day.

For those that have ordered a ticket for the AGM, they are now in the mail and should be arriving shortly. Please let us know if you have not received your ticket by 27th October.

Tickets can be ordered online via the RSCDS website: <https://www.rscds.org/article/events>; hard copy booking forms are also available on request.

The RSCDS Shop and Registration will be open on Saturday 4th November from 9am – 2pm with a half hour break from 12:30pm to 1pm.

New Delegate Signup Form – we need these in to HQ urgently and at the latest by 20th October

Thank you to all those Branches who have submitted their forms appointing members as Delegates, but we are still missing this information from several Branches. If you are unsure of the Delegate Procedure please get in touch. To find the Branch Mailings please visit the RSCDS website: <https://www.rscds.org/article/branch-mailings>. If you have not appointed a Delegate, please make this decision as soon as possible, and inform HQ as soon as possible. The chosen Delegate will need to sign a New Delegate Form and submit it to Headquarters by 20th October.

Failure to submit a signed New Delegate Form for the Delegate(s) representing your Branch will result in a loss of voting privileges at the 2017 AGM. If you have any queries contact me.

Proxy Form

In addition to assigning Delegates for your branch, if a Delegate cannot attend the AGM in person, they must assign a Proxy to carry their vote in to the AGM.

Instructions on assigning a Proxy can be found in the Delegate Bulletin document that is part of this Branch Mailing, which is also available on the RSCDS website under Legal & Administrative: <https://www.rscds.org/article/branch-mailings>

AGM 2017 Voting

At the 2017 AGM Delegates & Proxies will be voting on Motion 10.1 (as outlined in the Final AGM 2017 Agenda). Voting will take place at the AGM itself through the show of coloured cards. More information on voting will be available in the coming weeks.

Before the AGM we are asking all Delegates/Proxies to send in their vote for the Management Board & Committee Nominations. This year there is only one vote that you will need to register:

- Management Board Members

As there were not enough nominations for Education & Training Services Committee, Membership Services Committee and Youth Services Committee to warrant a vote, those who submitted a nomination will be elected to post.

Voting Papers for the Management Board will be sent out shortly, so please check your email and/or the website regularly.

For Management Board positions we have SEVEN nominations for FIVE posts, and we will ask for you to submit your choices for five candidates. Out of the seven candidates, the two candidates with the smallest number of votes will not be elected. Of the remaining five candidates the two candidates with the smallest number of votes will be elected to the one year positions.

All profiles of the Nominees are included in this mailing and are available on the website.

If you have any questions please feel free to get in touch.

We look forward to seeing you at the AGM if you are attending!

Yours sincerely,

Michael Greenwood

Digital Marketing Communications Officer

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