

Dear Branch Secretary



Branch Licence

In the twenty years or so since a Licence was issued to your Branch many things have evolved, with the consequence that the terms of the Society's Licence, as then formulated, have ceased to reflect fully the nature of the relationship between the Branch and the Society.

Over the last couple of years the Licence has been reviewed with the intention of ensuring that it records more accurately the relationship which exists and also to ensure that it accords both with current legislation and the Articles of Association which were approved on the incorporation of the Society in 2015. In doing so the Management Board has been aware of its responsibility to keep key documents up to date, laid down in the Society's Rules & Procedures.

A new Licence, replacing that previously entered into, will be sent to you in the next week or so. Taking advantage of a feature of Scots Law, the new Licence has been framed on the basis that signature and return of a copy of the Licence to the Society's Office will not be required for it to be valid. Arrangements between the Branch and the Society's Office will continue as before and such continuation of the practical arrangements will allow us to dispense with documents which are signed and countersigned. The new Licence should simply be placed with the other important documents which relate to the Branch.

It is appropriate to explain that as a consequence of incorporation action was always going to have to be taken in relation to the Licence. The Society has sought to make matters simpler for Branches and our Office staff by adopting a modified Licence format. We have also taken the opportunity to update the Licence so that it no longer refers to subscription publications (which were discontinued some years ago) but does include references to electronic communications and websites. Branches should note that privileges granted under the Licence, for example use of the Society's logo, are only given to Branches and not to Affiliated Groups or individual teachers.

A copy of the new Licence in a generic format is available on the Society's website for your information and that of all members, to view click [here](#).

With best wishes to you and your Branch.

A handwritten signature in cursive script that reads 'Andrew Kellett'.

Andrew Kellett
Chairman