UNIT 4 RECORD OF TEACHING PRACTICE CHECKLIST
ALL CANDIDATES MUST COMPLETE THIS FORM

Your Record of Teaching Practice – please tick the box for each category
Have you:

- Shown the number of **hours** you have taught for **all** classes? □
- Shown the number of **dancers** in **each** class? □
- Shown the level of **experience** of the dancers in **each** class? □

Your Detailed Review

- Are your pages numbered? □

Does your Detailed Review include:

- A **minimum of 8, maximum of 12 sides**? □
- The equivalent of **6 hours** teaching? □
- The **date of each lesson** you taught? □
- A description of the **level** of the classes taught? □
- The number of **dancers** attending **each** class? □
- **Outline plans** for each of the lessons? □
- **Only** dances **published by the Society**? □
- **Evaluation** done after each lesson and follow up □

Statement and Confirmation

Have you stated that your Record of Teaching Practice is your own work? □

Has your mentor confirmed that **appropriate consultation** has taken place? (form X4-11)? □

Administration

- Have you completed the **Cover Sheet**? (form X4-10) □
- Have you included your original work and a **copy**? □
- Have you included a **passport-size photograph**? □
- Have you included the **fee**? □