

Membership Number

APPLICATION TO RE-SIT EXAMINATIONS FOR TEACHING CERTIFICATE

PART 1 UNIT 2 and / or Unit 3

Please ensure that you include a photograph and appropriate examination fee along with your application form.

NOTE: Please see 'Examination Fees' document for current fees and concessions.

Required reading: the RSCDS Manual, May 2013, 3rd edition, and the Examination Syllabus.
Please refer to the regulations concerning Re-Sits set out in the Examination Syllabus.

While it is not mandatory that a candidate repeats the course before a first re-sit of Unit 3, it is expected that steps will have been taken to improve the skills which did not meet the required standard in the first examination.

Branch: Date of Joining Society*:
(Where membership of the RSCDS is currently registered*)

Full Name: Age :
Mr/Mrs/Miss/Ms (if under 25 & in full time education)

Address:
.....

Telephone: E-mail:

When and where did you pass **Unit 1**?

If this is an application to re-sit **Unit 2**, please give details of previous attempts:

(1) Date: Place:

(2) Date: Place:

If this is an application to re-sit **Unit 3**, please give details of previous attempts:

(1) Date: Place:

(2) Date: Place:

Please complete as applicable:

When and where do you propose to sit the examination for **Unit 2**?.....
.....

When and where do you propose to sit the examination for **Unit 3**?

.....

Please note :The original assessment form for **Unit 2 X2-08** and **Unit 3 X3-08** will be sent to

- the candidate.
- a copy will be retained at Headquarters.
- a copy marked confidential, will be sent to the tutor

Date:

When completed, this Form should be submitted as follows:

either

sitting the examination at a Branch

- to the Secretary/organiser at the Branch no later than **7 weeks in advance** of the date of the examination
- Please include the appropriate examination fee
- **a photograph**

or

sitting the examination at Summer School

- to Headquarters at the above address **no later than 1st February**
- An application for Summer School ticking the appropriate course examination box
- the appropriate examination fee
- **a photograph** must be included

**Please note that you must have a current membership of the RSCDS to enter for the examination.*

Examination Fee(s) – Please send a cheque payable to RSCDS or phone 0131 225 3854 to make a credit / debit card payment. Alternative forms of payment are available, including PayPal and bank transfer, please contact us for details.

Please return the completed application form to the RSCDS Examinations Officer at: examhelp@rscds.org

or post to:

Examinations Officer
RSCDS
12 Coates Crescent
Edinburgh
EH3 7AF